



## MINUTES

### City Council Regular Meeting

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6:00 PM - Tuesday, May 8, 2018

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

### CALL TO ORDER

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Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

### PLEDGE OF ALLEGIANCE

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### ROLL CALL

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Councilmembers Present:

*Pam Pruitt, Mayor*  
*Brian Holtzclaw, Mayor Pro Tem*  
*Vince Cavaleri, Councilmember*  
*Mike Todd, Councilmember*  
*Mark Bond, Councilmember*  
*Jared Mead, Councilmember*  
*John Steckler, Councilmember*

Councilmembers Absent:

### AUDIENCE COMMUNICATION

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- A. Michael Brannan, a Mill Creek resident, addressed Council with his concerns over the Everett Public Schools proposed new elementary school boundaries and provided a [handout](#) to Council.

Barbara Heidel, a Mill Creek resident and member of the Mill Creek Senior Center, invited Council to the new Senior Center Grand Opening on Thursday, May 10 at 11:00 a.m. and thanked Council for their support.

### PRESENTATIONS

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- B. Proclamation - National Police Week

Mayor Pruitt read a proclamation encouraging the community to honor law enforcement, and to remember those who have made the ultimate sacrifice by proclaiming May 13-19, 2018 as National Police Week. The proclamation was accepted by Corporal Rory Mundwiler.

## RECESS TO EXECUTIVE SESSION

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*(Confidential Session of the Council)*

- C. The meeting recessed to executive session at 6:11 p.m. for up to 15 minutes to discuss potential litigation per RCW 42.30.110(1)(i). The City Attorney joined the executive session via phone.

No action was taken.

## RECONVENE TO REGULAR SESSION

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The meeting reconvened to regular session at 6:26 p.m.

## NEW BUSINESS

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- D. 2018 Memorial Day Events

Director of Communications & Marketing Joni Kirk briefed Council on the 2018 Memorial Day events. The briefing included the commemorative ceremony, parade, confirmed participants, master of ceremonies, grand marshal, new event additions, and the Veteran Advisory Committee comprised of veterans and community members that meet regularly to advise City staff on Veterans activities.

- E. Website Update

Director of Communications & Marketing Joni Kirk reviewed the process of selecting the City's new website provider, CivicLive, and detailed the platform's features, areas of improvement, the tourism subsite, and the stabilization and optimization phase. Director Kirk explained how the web team is working with the provider on issues that need to be resolved in the customer experience, website speed, and search functionality. Council asked City Attorney Scott Missall to review the contract and amendment with CivicLive and give a recommendation at an upcoming Council meeting.

## STUDY SESSION

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- F. Long Term Strategic Planning

Councilmember Todd and Councilmember Steckler reviewed the long term strategic planning summary of brainstorming inputs from study sessions in February, March and April and presented a draft summary they created at an all-day work session on April 27 to help provide a focus for further discussions on the plan by the full Council and senior staff. Councilmembers Todd and Steckler walked Council through a [PowerPoint](#) presentation with ideas and suggestions they had as they reviewed the Guiding Principles, Goals, and Council Priorities. Council engaged in discussion.

## CONSENT AGENDA

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- G. Approval of Checks #58519 through #58582 and ACH Wire Transfers in the Amount of \$114,502.48

*(Audit Committee: Councilmember Mead and Councilmember Todd)*

- H. Payroll and Benefit ACH Payments in the Amount of \$296,660.53  
*(Audit Committee: Councilmember Mead and Councilmember Todd)*

**Councilmember Todd made a motion to approve the consent agenda.  
Councilmember Mead seconded the motion. The motion passed unanimously.**

## REPORTS

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I. Mayor/Council

Mayor Pruitt reported that she will be attending the Snohomish County Cities (SCC) meeting on May 17.

Councilmember Steckler reported that he attended the Music4Life event at the Everett Civic Auditorium on May 3.

Councilmember Todd reported that he attended a Providence Community Partners breakfast and encouraged Council to attend their upcoming events.

Mayor Pruitt reminded Council of the Senior Center Grand Opening on May 10 at 11:00 a.m. and encouraged Council to attend.

Councilmember Bond reported that he will not be at the May 22 Council meeting.

## AUDIENCE COMMUNICATION

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- J. There were no comments from the audience.

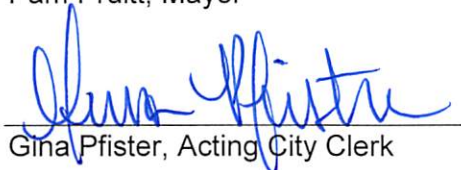
## ADJOURNMENT

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With no objection, Mayor Pruitt adjourned the meeting at 8:01 p.m.



Pam Pruitt, Mayor



Gina Pfister, Acting City Clerk